



# COMMUNITY ACTION AKRON SUMMIT

## 2019 EMERGENCY HEAP SUMMER CRISIS ASSISTANCE REQUIREMENTS

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Emergency HEAP Summer Crisis Program will process applications beginning **July 1 thru August 31, 2019** for electric assistance **up to \$300**. Eligible persons must schedule an appointment at **1.866.504.7400** and bring all necessary documentation at the time of the appointment. Income eligible applicants/households must meet the 2019 Poverty Income Guidelines and one of the following criteria:

- ✓ **A household member who is sixty (60) years of age or older.**
- ✓ **A household member whose illness has been determined "CHRONIC" by a licensed physician or registered nurse practitioner**
- ✓ **Medical Eligibility Forms can be picked up at our offices**

### Required Documentation

Proof of income for all household members sources of income include, but are not limited to:

- ✓ **Wages – past 30 days or 12 month period**
- ✓ **Social Security – SSI, SSDI, SSA**
- ✓ **Pension**
- ✓ **TANF**
- ✓ **Utility Assistance**
- ✓ **Self-Employment – IRS Wage/Record Transcript, 1040 w/schedules**
- ✓ **Seasonal Employment – Previous 12 months**
- ✓ **Workers' Compensation**
- ✓ **Unemployment Compensation**
- ✓ **No Income – IRS Non-Filing Transcript, Self-Declaration Worksheet**

### Additional Required Documentation

- ✓ **Proof of identify which includes picture ID**
- ✓ **Social security cards and birth certificates for all household members**
- ✓ **Current gas and electric utility bills or previous delivery receipt for bulk fuel**
- ✓ **If utility services are OFF, need to be TRANSFERRED or a NEW ACCOUNT is being established, you must contact utility company for new account numbers**
- ✓ **Landlord name, address & telephone number & monthly rent amount**
- ✓ **Medical Eligibility Form**

**If your regulated electric utility is in disconnect status and the amount exceeds \$300, a receipt of co-payment is required to complete an application. APPLICANTS ENROLLED IN PIPP PLUS ARE NOT ELIGIBLE**

TO RECEIVE A MONETARY PAYMENT, BUT MAY BE ELIGIBLE TO RECEIVE AN AIR CONDITIONER IF ACCOUNT IS CURRENT AND NOT IN DISCONNECT STATUS AND MEET THE CRITERIA STATED ABOVE AND HAS NOT RECEIVED AN AIR CONDITIONER SINCE 2015.

Customers served by a non-regulated utility company, such as **Cuyahoga Falls or Hudson Electric Utilities** may receive assistance **up to \$500**.

**If you are missing any of the required documentation at the time of your appointment, the assistance available to you will be delayed until documentation is updated.**